



PUBLIC NOTICE CITY ATTORNEY SELECTION

The City of Springfield is currently seeking solicitations from highly qualified and experienced attorneys to provide municipal legal services as City Attorney on a contractual basis.

Qualified individual attorneys or firms must be knowledgeable in a variety of legal areas including, but not limited to, municipal law, land use and zoning, drafting of and the enforcement of legislation, administrative matters and legal proceedings, charter and code issues, code enforcement, contract law, federal and state laws, constitutional law, employment law, municipal leases and agreements, laws regarding public records and open meetings, and utility easements.

The scope of work may include, but not be limited to, drafting and reviewing ordinances and resolutions, contract documents and correspondence; providing legal consultation, advice, and written opinions to the board of mayor and aldermen and city manager upon request; preparing, reviewing, and approving legal instruments affecting or pertaining to the city; prosecuting matters on behalf of the city and defending the city during court proceedings when needed; assisting with the sale or purchase of real property; and reviewing and preparing procurement documents including contracts in accordance with federal, state, and local laws. The city attorney is also in attendance at all regular and special called meetings of the board of mayor and aldermen.

Proposals must be received by Thursday, December 31, 2020 at 4:30pm. Submissions may be via e-mail at Candice.Tillman@springfieldtn.gov or by mail to City of Springfield, Attn: City Attorney Selection, 405 North Main Street, Springfield, TN 37172. For questions, please contact Ryan Martin, Assistant City Manager, at 615-382-2200.